

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Public Service Agreement 2010 -2014 (Croke Park Agreement)
CIVIL SERVICE AND NON-COMMERCIAL STATE AGENCY SECTOR
DEPARTMENTAL ACTION PLAN
For submission by 6 January 2011

1. Better Business Processes

Actions under this heading would include efficiency measures including procurement, revisions to business process, reconfigurations and other changes to service delivery options, including sharing of service, revisions to regulatory/inspection actions, and so on.

Terms of the Public Service Agreement 2010 – 2014 (refer to all relevant paragraphs)	Action	Timeframe	Benefits Arising 2010 - 2014
1.10 - Restructuring and redesign of work processes	Devolution of prosecutorial decision making in specific offence categories from Directing Division to District Court Section	Introduction commencing end of December 2010, with quarterly reviews	Eliminate duplication of work Increase productivity of experienced legal staff Contribute to ability of the ODPP to deal with expanding workload
1.10 - Restructuring and redesign of work processes	Devolution of decision making with regard to the management of judicial review files	Introduction commencing end of December 2010, with quarterly reviews	Eliminate duplication of work Increase productivity of experienced legal staff Contribute to ability of the ODPP to deal with expanding workload

<p>1.10 - Restructuring and redesign of work processes</p>	<p>Devolution of decision making with regard to the management of asset seizing cases</p>	<p>Introduction commenced in September 2010, with quarterly reviews</p>	<p>Eliminate duplication of work</p> <p>Ensures maximum use of experienced legal staff</p> <p>Contribute to ability of the ODPP to deal with expanding workload</p>
<p>1.11 - There will be a greater sharing of resources through the use of shared services within and across sectors</p> <p>4.13 - Business processes and service delivery will be improved by ... the elimination of data entry, the reuse of information already provided ... The introduction of new technology will be regarded as the norm</p> <p>4.15 - There will be a greater sharing of resources through the use of shared services within and across sectors</p>	<p>Leading the development of a combined Library Catalogue Listing</p>	<p>Catalogue Listing agreed by participating Government Libraries December 2010</p> <p>Launch of project Q1 2011 with incremental introduction to all participating libraries by Q4 2011</p>	<p>Cost savings for eleven public sector libraries</p> <p>Greater access to information for researchers</p>

2. Delivering for the Citizen

Actions under this heading would include efficiency measures and improvements to the processes by which your Department/body delivers its services to the public, including changes to the technology used, better data management, including around identity, and so on.

Terms of the Public Service Agreement 2010 – 2014 (refer to all relevant paragraphs)	Action	Timeframe	Benefits Arising 2010 - 2014
<p>1.10 - Introduction of new technology and online service provision</p> <p>4.13 - Business processes and service delivery will be improved by the elimination of data entry, the reuse of information already provided ... The introduction of new technology will be regarded as the norm</p>	Electronically capturing information required to make payments to the barristers on our prosecution panel	<p>Implementation in relation to High Court Bail fees commenced in September 2010</p> <p>Implementation in relation to Circuit Court prosecution fees will commence in Q1 2011</p> <p>Implementation in relation to Central Criminal Court fees will commence in Q2 2011</p> <p>Implementation of all payments will be reviewed on a quarterly basis</p>	<p>Quicker payment of fees</p> <p>Savings of time by not having to generate paper payment input forms and not having to subsequently enter the information on these forms into the fee payment module of the IT system</p>
<p>1.10 - Introduction of new technology and online service provision</p> <p>4.13 - Business processes and service delivery will be improved by ... the elimination</p>	Introduction of electronic remittances	End of December 2010	<p>Saving on staff time devoted to printing and preparing remittance advices for postage</p> <p>Saving on stationery costs and postage costs</p>

<p>of data entry, the reuse of information already provided ... The introduction of new technology will be regarded as the norm</p> <p>4.16 - Greater efficiency will be achieved by the use of EFT payments. Outdated and inappropriate practices and arrangements will be eliminated</p>			<p>Suppliers will benefit from quicker receipt of remittance advices</p> <p>Paperless nature of provision of information will lead to administrative costs reductions for suppliers</p>
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